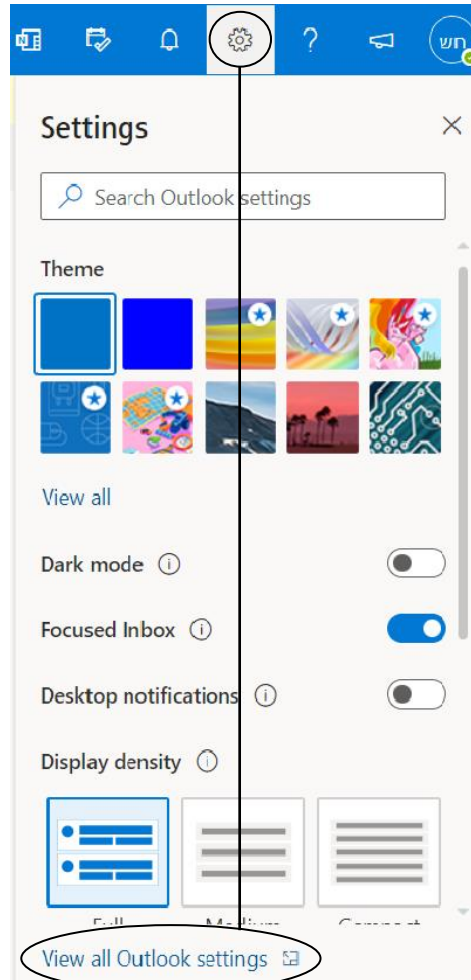


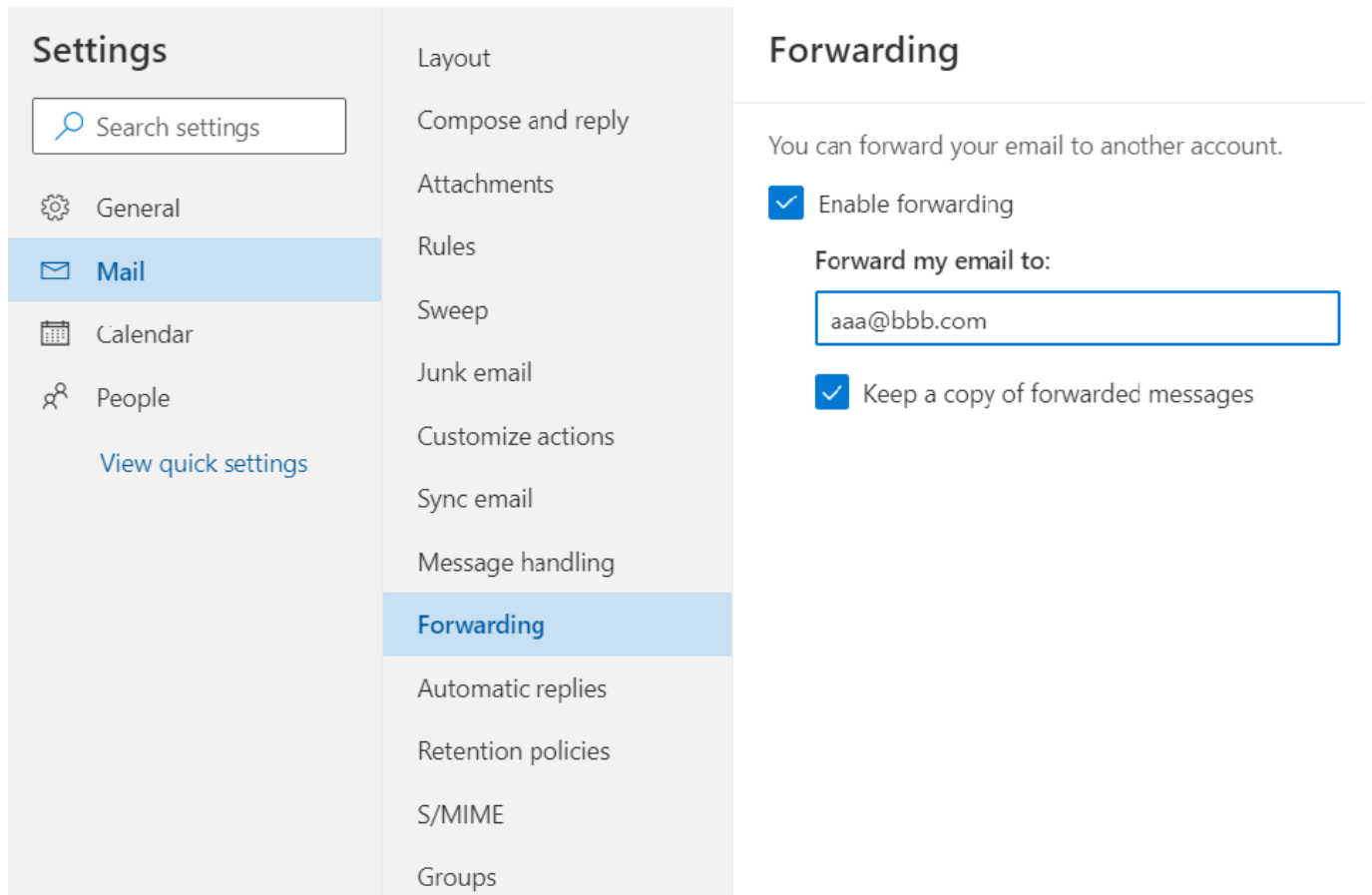


Redirect

After logging into your Email account, press the gear icon and choose "View all Outlook settings" button



In the next window choose the "Forwarding" button in "Mail" category and mark "Enable forwarding" option with V sign. Then type your email address you would like to direct your message to. If you want messages to be saved on the current account, mark the "Keep a copy of forwarded messages" option with V sign.



The image shows a screenshot of the Outlook settings interface. On the left, the 'Settings' sidebar is visible with 'Mail' selected. The main content area shows the 'Forwarding' settings page. The 'Forwarding' section is highlighted in blue. Below the title, there is a heading 'Forwarding' and a sub-heading 'You can forward your email to another account.' There are two checked options: 'Enable forwarding' and 'Keep a copy of forwarded messages'. A text input field contains the email address 'aaa@bbb.com'.

Settings

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Junk email

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Sync email

Message handling

Forwarding

Automatic replies

Retention policies

S/MIME

Groups

Forwarding

You can forward your email to another account.

Enable forwarding

Forward my email to:

aaa@bbb.com

Keep a copy of forwarded messages