



STANDARD OPERATING PROCEDURE 806 RODENT VETERINARY CARE PROGRAM

1. PURPOSE

This Standard Operating Procedure (SOP) describes the procedure for reporting and treating sick or injured animals.

2. RESPONSIBILITY

Principal investigator (PI), research staff.

3. MATERIALS

- 3.1. Sick cage card
 - 3.2. Vet care kit (treatments)
-

4. PROCEDURES

- 4.1. Observation of animals:
 - 4.1.1. The PI and their research staff will observe all animals according to their approved working protocol (including weekends and holidays) for signs of ill health.
- 4.2. Reporting a sick animal:
 - 4.2.1. Animal care and research staff who find a sick or injured animal must immediately contact the veterinarian staff.
 - 4.2.2. A photo of the condition should be taken to facilitate the information transfer to the PI.
 - 4.2.3. A dated sick cage card with details of illness or injury is placed on the cage of the affected animal(s).
 - 4.2.4. Alternatively, a sick note is sent by the BGU Preclinical Management System application.
- 4.3. Veterinary care staff will examine the animal and decide the best course of action for treatment in consultation with the PI or the research staff:
- 4.4. Treatments:
 - 4.4.1. After examining the animal, the veterinary care staff will appropriate medical condition(s) on the front of the Illness / Injury card.

- 4.4.2. Only trained animal care staff will treat animals:
 - 4.4.2.1. The treatment will be noted on the sick cage note or in the software.
 - 4.4.2.2. Each day, as the treatments are performed, the person performing them records the date, time, if applicable, and initials.
- 4.5. Contacting the PI or designate: The contact information can be found in the BGU Preclinical Management System, the cage card of the affected animal.
- 4.6. Follow-up:
 - 4.6.1. A recheck date is determined to follow up on the condition of the animals. Most cases are re-evaluated weekly, but more critical cases can be seen more often, and those cases which do not require close monitoring can be rechecked every two to four weeks.
 - 4.6.2. Treatments can be modified or stopped depending on the animal's condition.
- 4.7. Once a case is closed, the condition's outcome is recorded (the responsibility of the PI) by informing the veterinarian staff of the actual outcome.

SOP 806 RODENT VETERINARY CARE PROGRAM

Written on (dd-mm-yyyy): 01.11.2022

Revised on (dd-mm-yyyy): 15.03.2023

Approved by the BGU Animal Policy and Welfare Oversight Committee