

ACADEMIC WRITING WORKSHOP

DR. ORIT RABKIN

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YEARLY COURSE -

BOTH SEMESTER A AND B

THUR. 8:30-10 AND 10:15-12 (CHECK WHICH GROUP YOU BELONG TO)

TEACHING ASSISTANTS (TAs):

TAs ARE HERE TO HELP YOU WITH YOUR WORK FOR THIS COURSE.

MAIN WORKSHOP TAs:

PRIEL COHANIM PRIEL27@GMAIL.COM

TAL MALETIN MALETIN@POST.BGU.AC.IL

OUR FULL TA TEAM:

EDEN ASHKENAZI EDENASH@POST.BGU.AC.IL ;

NETA KLINE KLINENET@POST.BGU.AC.IL ;

NITZAN HALPERIN HALPNITZ@POST.BGU.AC.IL ;

SHAHD MATTAR SHAHDMA@POST.BGU.AC.IL ;

OFFICE HOURS:

PLEASE CHECK YOUR EMAIL AND MOODLE FOR TA OFFICE HOURS

ORIT'S OFFICE HOURS : BY APPOINTMENT

COURSE DESCRIPTION

THIS FIRST-YEAR WRITING COURSE WILL TEACH YOU WRITING FOR ACADEMIC PURPOSES.

IT IS AIMED AT TEACHING YOU TO WRITE ANALYTICAL ESSAYS. DURING THE FIRST AND INTO THE SECOND SEMESTER, WE WILL CONTINUE ONTO LITERARY ANALYSIS.

IN THE FIRST SEMESTER MAINLY, YOU WILL LEARN THE BASIC RULES AND PRINCIPLES OF ACADEMIC WRITING. THESE ARE CRUCIAL FOR YOUR ACADEMIC SUCCESS.

THE SECOND SEMESTER WILL FOCUS ON LONGER LITERARY ANALYSIS PAPERS SPECIFICALLY WRITTEN FOR INTRODUCTION TO PROSE FICTION AND RELEVANT TO ALL WORK IN THE DEPARTMENT.

BECAUSE CLASS WILL BE ONLINE AND BECAUSE IT IS AN ACTIVE WORKSHOP, BEING PRESENT DURING CLASS TIME IS OF UTMOST IMPORTANCE.

YOU DO NEED ACTIVE CAMERAS MOST OF THE TIME (THOUGH YOU MAY NOT NEED THEM ALL THE TIME).

PARTICIPATION WILL BE MEASURED BY:

- ENTERING THE ZOOM MEETING ON TIME,
- HAVING THE CAMERA ON WHEN NEEDED,
- SUBMITTING ON TIME BOTH CLASS WORK AND HOMEWORK (SHARED GOOGLE DOCS, ASSIGNMENTS ON MOODLE, AND SUCH).

THE CLASS IS PASS/FAIL.

EACH ASSIGNMENT OR TASK RECEIVES A PASS OR FAIL.

YOU NEED 75% OF YOUR WORK DONE WELL TO PASS THE YEAR

IMPORTANT NOTE ON HOW THE SEMESTER WILL WORK:

THE GOAL IS FOR EVERYONE TO GET A CHANCE TO BE HEARD AND READ (THIS IS A WRITING CLASS)

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FOR THAT PURPOSE, YOU WILL EACH BE ASSIGNED ONE OF OUR WONDERFUL TAs.

THE GOAL IS:

1. ENSURE YOU HAVE AT LEAST ONE TA WHO GETS TO KNOW YOUR WRITING NEEDS.

2. ENSURE THAT YOU ARE NOT ALONE EVEN DURING THESE CRAZY ZOOM DAYS.
THAT TA WILL BE YOUR MAIN CONTACT FOR ANY ISSUES AND ANY HELP YOU NEED.

NOTE: ALL TAs WILL BE AVAILABLE FOR OFFICE HOURS. IF YOU WANT TO HEAR A DIFFERENT OPINION ABOUT WORK YOU ARE DOING, OR IF YOUR ASSIGNED TA IS NOT AVAILABLE, OR FOR ANY OTHER REASON - FEEL FREE TO SIGN UP FOR ANOTHER TAs OFFICE HOURS.

DR. RABKIN IS ALSO ALWAYS AVAILABLE FOR ZOOM MEETINGS OR THROUGH EMAIL ON ANY SUBJECT!

THAT MEANS YOU HAVE A VARIETY OF PEOPLE WHO ARE THERE FOR YOU!

YOUR JOB IS TO BE PRESENT -- TALK TO US, EMAIL US, ASK QUESTIONS!
AND YES, WE PAY ATTENTION AND MAKE NOTES TO SEE WHO IS ACTIVE.

IMPORTANT ADDITIONAL NOTES: ALL FINAL DECISIONS ABOUT YOUR GRADE ON ANY GIVEN ASSIGNMENT AND IN THE CLASS WILL BE DETERMINED BY PRIEL, TAL, AND FINALLY BY DR. RABKIN.

YOUR ASSIGNED TA CAN WRITE YOU A RECOMMENDATION, IF NEEDED, TO HELP.

THIS CLASS WILL REQUIRE -

- PARTICIPATION IN CLASS--
 - SPEAK UP, WRITE (ON THE DIFFERENT PLATFORMS) AND SHARE WHAT YOU ARE WRITING AND THINKING. YOUR COMMENTS WILL HELP BOTH YOURSELF AND OTHER STUDENTS IN CLASS TO LEARN.
 - LOG-IN TO CLASS ON TIME.
 - MAKE SURE YOU HAVE A CAMERA AVAILABLE TO TURN ON WHEN ASKED TO DO SO.

ATTENDANCE: MEASURED THE SAME AS PARTICIPATION:

- ENTERING THE ZOOM MEETING ON TIME,
- HAVING THE CAMERA ON WHEN NEEDED,
- SUBMITTING ON TIME AND WITH YOUR TIMELY SUBMISSIONS OF TASKS BOTH DURING CLASS TIME AND AS HOMEWORK (SHARED GOOGLE DOCS, ASSIGNMENTS ON MOODLE, AND SUCH).
- REMAINING ON ZOOM FOR THE FULL MEETING (NO DISAPPEARING BEFORE CLASS CONCLUDES WITHOUT TALKING TO DR. RABKIN OR ONE OF THE TAs).

WE WILL BE UNDERSTANDING BUT REPEATED ISSUES WITH ATTENDANCE WILL COST POINTS AND COULD LEAD TO NOT PASSING THE CLASS.

WATCHING RECORDINGS IF YOU MISSED CLASS IS RECOMMENDED. IT IS A GREAT ADVANTAGE TO HAVE THAT NOW. IT WILL ALLOW YOU TO CATCH UP ON ANYTHING YOU MISSED. NEVERTHELESS, IT IS A BONUS FOR YOU AND DOES NOT COUNT AS ATTENDANCE.

IF YOU HAVE A SPECIFIC ISSUE WITH ATTENDANCE, PLEASE CONTACT DR. RABKIN, PRIEL OR TAL AS SOON AS YOU CAN.

- PARTICIPATION IN CLASS WRITING SESSIONS-- THERE WILL BE CLASSES WHERE WE MEET TO WRITE TOGETHER DURING CLASS. THESE ARE GIFT CLASSES (YOU ARE WELCOME). THESE CLASSES ARE MANDATORY JUST LIKE ALL OF OUR CLASSES.
- READING MATERIALS - THERE WILL BE SEVERAL SHORT READINGS ASSIGNMENTS PLACED ON MOODLE. YOU WILL BE ASKED TO LEAVE NOTES/ANNOTATIONS ON PERUSAL (WILL BE EXPLAINED IN CLASS)
- SHORT, NON-FORMAL ASSIGNMENTS IN DIFFERENT FORMS -- ON SHARED GOOGLE DOCUMENTS, 2-3 PARAGRAPH JOURNAL RESPONSES ON MOODLE, AND SUCH--
 - SOME WILL BE INFORMAL, OTHERS WILL BE FORMAL. THEY CAN BE SHORT, FREE-WRITING ASSIGNMENTS WHERE YOU SHARE YOUR THOUGHTS ON BOTH WHAT YOU ARE READING IN INTRODUCTION TO PROSE AND ON ISSUES WE TALK ABOUT IN CLASS.
 - THEY CAN BE FORMAL, WITH VERY SPECIFIC INSTRUCTIONS AND GOALS.
 - IN ADDITION, THESE ASSIGNMENTS MIGHT ASK YOU TO PRACTICE SKILLS WE LEARNED SUCH AS WRITING PARAGRAPHS, SHORT STATEMENTS, CITATIONS, AND MORE.
- SHORT GRAMMAR, ENGLISH USAGE, AND RHETORICAL EXERCISES-- THESE ARE THE TYPES OF EXERCISES THAT ARE BOTH QUICK AND HELP IMPROVE YOUR WRITING ALMOST IMMEDIATELY.
- ONE TO TWO, 2-3 PAGE ESSAYS SPECIFICALLY FOR WORKSHOP ABOUT THE MATERIALS WE LEARN TOGETHER IN WORKSHOP.

IF YOU PUT THE PROPER AMOUNT OF EFFORT INTO THIS COURSE, YOUR WRITING AND ANALYTIC SKILLS WILL IMPROVE. REMEMBER THAT WE WILL SEE AND STRIVE FOR PROGRESS, NOT PERFECTION.

HOW DO I KNOW DURING THE SEMESTER HOW I AM DOING? HOW DO I KNOW MY PROGRESS?

YOUR GRADES ARE BASED ON YOUR ELECTRONIC PORTFOLIO -

ALL WORK DONE DURING CLASS OR FOR HOMEWORK IS COLLECTED EITHER IN SHARED GOOGLE FILES, GOOGLE FORMS, AND ON MOODLE ASSIGNMENTS WHICH WILL BE NAMED BLOGS/ASSIGNMENTS.

THAT MEANS THAT YOUR MAIN FOCUS NEEDS TO BE ON MAKING SURE YOU KNOW WHICH ASSIGNMENT IS DUE WHEN, AND WHERE IT NEEDS TO BE TURNED IN.

WHERE CAN I FIND THE LIST OF ASSIGNMENTS AND DUE DATES TO HELP ME STAY ORGANIZED?

ON MOODLE, AT THE VERY TOP, YOU WILL FIND “ANNOUNCEMENTS” - ALL EMAILS ARE SENT TO YOU THROUGH THERE AND ARE KEPT THERE. REVISIT TO FIND EVERYTHING YOU NEED TO KNOW:
[DIRECT LINK TO ANNOUNCEMENTS](#)

HOW DO I KNOW I AM DOING WELL?

GRADES ON ASSIGNMENTS WILL BE AS FOLLOWS:

Grade-	meaning	What to do
PASS	You passed with full points for this blog.	Read the notes left by the TA! There may be none or very few in this case. Move on to the next assignment. You are doing well.
PASS-	You have passed with almost full points.	Read the notes left by the TA and pay attention to what needs improvement for the next assignment. No need to rewrite other than paying attention as you move to the next assignment.
RW	Rewrite - means you have not passed the assignment	Read the notes left by the TA carefully. You will need to rewrite the Blog if you wish to pass it. Good news: you do have a chance to rewrite. Make sure to contact the TA or Orit (email or

		ask for a Zoom meeting) to make sure you understand exactly what needs to be done
Perusal- (interactive to leave notes on readings)	The program will show you the number of points you have on a particular assignment	What to do
	Full points	You are doing very well. The comments and questions you leave are thorough and help you understand the material.
	Repeated partial points	Leave more notes. They can be questions or comments such as what confused you or what did not make sense in what you read. It can be what you enjoyed or what it reminds you of. Talk to Dr. Rabkin or a TA
Shared Class Google Docs	meaning	What to do
	To be used during class in small group meetings	Same as Blogs -- see Blogs above- Remember that often you will be allowed to continue work on these at home. Make sure to finish the work by the deadline.

EMAILS WILL BE SENT REGULARLY WITH DEADLINES AND REMINDERS SO IT WILL BE OK!

IF YOU EVER FEEL LIKE YOU NEED TO CATCH UP WITH WHAT IS GOING ON, OPEN MOODLE AND GO TO THE “ANNOUNCEMENTS” - ALL EMAILS SENT WITH ALL INSTRUCTIONS WILL BE WAITING FOR YOU THERE.

REMEMBER THAT BECAUSE THIS IS ALL ON ZOOM, EMAILING US, AND HAVING AT LEAST ONE OFFICE-HOURS-ZOOM MEETING WITH AT LEAST ONE OF US WILL HELP YOUR BLOG GRADES.

ANY ISSUE WITH LATE SUBMISSIONS, IF YOU ARE SICK AND CANNOT DO WORK ON TIME, AND ALL ELSE, MAKE SURE TO CONTACT YOUR TA BEFORE YOU MISS DUE DATES!

MATERIALS REQUIRED FOR THIS CLASS:

- ALL ON MOODLE!
- INTERNET ACCESS,
- ZOOM WITH A CAMERA

Important note: BACKUPS

MAKE SURE YOU BACKUP YOUR WORK. A COMPUTER CAN DECIDE TO STOP WORKING THE MORNING A PAPER IS DUE.

HAVING A BACKUP ENSURES THAT YOU CAN SUBMIT YOUR PAPERS ON TIME EVEN IF YOUR COMPUTER STOPPED WORKING.

FOR EXAMPLE, YOU CAN PLACE WORK ON A USB DRIVE OR EMAIL YOURSELF PAPERS, OR UPLOAD THEM TO THE CLOUD (SUCH AS TO A GOOGLE DRIVE), ETC.

DURING OUR ZOOM SEMESTER, BEING ON TIME IS AN EXTRA CHALLENGE.

MAKE IT WORK! FOLLOW WHEN ASSIGNMENTS ARE DUE.

WE WILL MAKE SURE TO SEND REMINDERS!

IF YOU HAVE SPECIAL CIRCUMSTANCES, SPEAK TO ME BEFORE YOU ARE LATE WITH THE PAPER AND NOT AFTER.

FURTHERMORE, WE KEEP THE RIGHT TO NOT GRADE ASSIGNMENTS OR PAPERS THAT ARE SHORTER THAN THE ANNOUNCED MINIMUM LENGTH.

TOLERANCE – ALWAYS REMAIN RESPECTFUL OF OTHERS' IDEAS. CRITICISM IS IMPORTANT AND USEFUL ONLY WHEN IT IS POSITIVE AND CONSTRUCTIVE. WE ARE NOT HERE TO JUDGE OTHERS' IDEAS, BUT TO LEARN HOW TO EXPRESS SUCH IDEAS. WELL-PLACED REMARKS PRESENTED POSITIVELY ARE IMPERATIVE WHEN PROVIDING FEEDBACK TO YOUR PEERS' PAPERS OR IDEAS.

ACCOMMODATION

ANY STUDENT IN THIS COURSE WHO HAS A DISABILITY THAT MAY PREVENT HIM/HER FROM FULLY DEMONSTRATING HIS/HER ABILITIES, PLEASE CONTACT ME AS SOON AS YOU CAN. THERE ARE

ACCOMMODATIONS YOU ARE ENTITLED TO! THIS WAY YOU CAN ENSURE YOU WILL BE ABLE TO PARTICIPATE FULLY AND GET THE MOST OUT OF THIS CLASS.

A FINAL WORD PLEASE NOTE THAT THOUGH WE WILL HAVE MUCH WORK, IT IS ALSO OUR INTENTION TO MAKE THIS COURSE AS ENJOYABLE AS POSSIBLE. IF YOU PARTICIPATE, SHARING YOUR IDEAS AND THOUGHTS, WE WILL HAVE BETTER CLASS DISCUSSIONS. REMEMBER THAT THIS WILL LEAVE LESS TIME FOR ME TO LECTURE AND MORE TIME FOR YOU TO TALK AND THAT'S A GOOD THING!

IF YOU HAVE ANY QUESTIONS ABOUT AN ASSIGNMENT, OR WOULD LIKE TO GO OVER AN ASSIGNMENT TOGETHER, PLEASE DON'T HESITATE TO TALK TO ANY OF US.