

Dear Students and Post-Doctoral fellows,

This booklet is brought to you by the Student Administration's Department of Student Accounts to bring to your attention important information regarding the main points of the tuition and payment regulations of Ben-Gurion University of the Negev for the 2023-2024 academic year.

The rules and instructions detailed below apply to all BGU advanced degree students and post-doctoral fellows (unless otherwise noted).

Please read the following information carefully and act in accordance with it to avoid inconvenience, unpleasantness, and financial damages.

Please note that not knowing the rules concerning tuition arrangements does not exempt you from fulfilling your duties. Previous debts (if they exist) and tuition fees for the 2023-2024 academic year should be paid before registering for courses.

The University reserves the right to make changes to any rules and regulations it publishes without prior notice.

Any correspondence sent to you by mail according to the address that appears in the University's files will be deemed to have reached its destination. Please make sure to notify the University of any changes in your local address and permanent or personal information. WE

WISH YOU SUCCESS IN YOUR STUDIES AND RESEARCH AT THE UNIVERSITY.

Sincerely, Student Administration

1. Inquiries and Clarifications

Only students may make inquiries at the Department of Student Accounts, by e-mail, or by telephone.

Under the Protection of Privacy Law, The Department of Student Accounts is prohibited from providing any information about a student to any person (including parents) other than a student himself.

The Department of Student Accounts' location: Student Center, first floor, Markus Family Campus.

A station for printing payment vouchers is located next to the Department of Student Accounts, and is active 24 hours a day.

Email inquiries should be sent to heshbons@bgu.ac.il

Each e-mail inquiry must include your BGU identification number (9 digits), an updated address, and a telephone number.

Information Center and Student Administration Service

You can contact the Information Center Sunday to Thursday from 09:00 to 14:00.

Phone number for inquiries: +972-(0)8-6461600 | Fax number: +972-(0)8-6472971

2. Composition of Tuition Fees for Advanced Degrees

(Master's and PhD)

Tuition fees for the academic year 2023-2024 are 19081.25 NIS according to the July 2023 consumer price index (CPI) prices. The basic tuition for the year is linked to the July 2023 CPI.

Tuition Regulations (According to the "Winograd" Commission Report) For Master's degree (this also applies to BA):

The amount of tuition for a master's degree is different for each student and is calculated according to the following principles:

The number of standard years of study for a degree, subject to academic regulations and curricula.

Minimum cumulative tuition fees for a degree.

Total credits required for the degree - in accordance with the credit quota determined for each field of study and the academic regulations of each faculty/department, as advertised in the annual catalogue of each faculty.

The number of credits that constitute a full course load for the semester is considered the normative program (100%).

The number of credits actually studied - the total number of credits for which the student is registered.

The cost of credits in each field/track is determined according to the following formula:

Minimum % of the cumulative tuition for the degree / Total credits for degree = % annual cost of credits.

The calculation of the amount of tuition fees for each student is relative to the scope

And cost of credits in the field of studies:

Number of credits studied x % cost of credits = % of tuition fees

The amount of tuition each semester is calculated in annual terms:

For example: 100% tuition for the semester will appear on the vouchers as 50% of the annual tuition fees.

3. Additional Payments for the Academic Year (as of 07/ 2023)

Social activities and services 448 NIS

Security services 637 NIS

National student association – 10 NIS (for master's students only)

4. Rental Fees for the Academic Year (as of 7/2023)

The rent payment of BGU master's degree and PhD students who live in the dormitories will be added to the tuition payment voucher. Rates are listed in NIS per month for a full academic year.

Details	Rate in NIS / per month
Eastern Gimmel Dormitories, double occupancy room	640
Eastern Gimmel Dormitories	970
Eastern Gimmel Dormitories single occupancy room	1100
Eastern Gimmel Dormitories, renovated	1200
Eastern Gimmel Dormitories, renovated, two rooms	1080
Western Gimmel Dormitories, renovated	1050
Dalet Dormitories, 3-story building	830
	920
Western Dalet Dormitories, 4-story building	
Eastern Gimmel Dormitories, renovated	1050
Eastern Gimmel Dormitories, renovated, Three rooms	1080
Dalet Dormitories (For families)	2400 for a couple
Dalet Prefab Dormitories	1080
Monthly Water Rate in the Dormitories	57
Social Activities in the Dormitories	50
Security	424
Dormitory Computer Services	550
Dormitory Deposit	1000
Parking in Dormitory Dalet	720

The rates are updated in accordance with the July 2023 CPI, which is the basis for tuition for the academic year 2023-2024

5. Financial Registration

Following academic acceptance to a degree program at BGU, the applicant is requested to pay a down payment which secures his/her place in the class. Payment of the down payment and/or prepayment constitutes financial registration for the academic year and a commitment to everything that stems from this registration. In addition, this payment constitutes a condition for course registration. A student who owes tuition from previous years will be able to register for courses only after paying the debt.

If a student registers for courses despite not having paid his/her tuition fees, the University may cancel the course registration, terminate his/her studies, and/or prevent him/her from taking end-of-semester exams, registering for courses in the following semester, and receiving certificates of approval or other documents until the debt is paid.

Students who registered for courses are required to pay tuition fees whether they participate in lectures and/or exams, or not (see Regulations Regarding Termination of Studies and Cancellation of Registration, below).

6. Payment of Vouchers

During the academic year, we will issue payment vouchers (tuition, dormitories, etc.).

These can be paid in cash only at the Postal Bank, or online by credit card.

The amounts that appear on the vouchers are correct according to the data that exists in the accounting system on the date of their production. Changes in this data will be reflected in the next voucher.

For each voucher, a handling fee of 15 NIS will be charged (starting from the second payment in the first semester, a total of NIS 75 per year for those who pay only with vouchers).

The tuition and additional charges may also be paid by credit card on the website.

A handling fee will be charged for payment by credit card.

The payment can be made on the website of the Department of Student Accounts.

7. Delivery and of Vouchers / Updating Personal Details

The payment vouchers are sent to you via the University's e-mail system according to the address that appears in the University's files.

Failure to receive a voucher for payment, for any reason, does not exempt you from timely payment. If you have not received a voucher, it is your responsibility to contact the Department of Student Accounts before the last date of payment (see the table titled **"Payment Schedule"**).

It is your responsibility to ensure tuition is paid on time even if another party has undertaken to finance your studies.

If you have not paid the tuition by the set dates, for any reason, you will be charged with all linkage differentials (according to published indices) and linked interest rates (see below for an expanded explanation of linkage and interest).

Making inquiries regarding charges does not defer payment.

8. Overpayment of Tuition Fees

As a rule, overpayments of tuition fees should not be made without the explicit approval of the Department of Student Accounts.

Tuition payment vouchers will be issued by the Department of Student Accounts only. It is absolutely forbidden to make corrections on the tuition vouchers yourself, independently of the Department of Student Accounts.

If a student overpays, the refund will be linked to the CPI.

9. (*) Refunds

A. General

The credit balance in your account is correct as of the date of the refund and does not indicate the completion of payment of the tuition fees for the academic year and/or degree.

Please make sure you update your Israeli bank account information for refunds on the [website of the Department of Student Accounts](#)

As a rule, before a refund is made, a comprehensive examination of the accuracy of tuition fees and other charges will be carried out and corrections will be made as necessary. Changes in the balance may occur due to corrections.

B. Application for "Active Student" Refund

The balance of the refund to your account as an "active" student is automatically transferred to your account for the next semester (linked to the CPI).

If you wish, nonetheless, to receive a refund, please file a refund request that includes bank account information for refunds.

Applications will be examined on a case-by-case basis, deducting (estimated) tuition and dormitory rent (if applicable) for the entire semester. If you are entitled to a refund (after the deductions), the balance will be transferred directly to your Israeli bank account. The refund will be made within 45 working days from the date of the application.

C. Scholarships

Credit balances arising from scholarship updates will be automatically returned to your account without the need for a refund request. The refunds will be made at the end of the second semester after account finalization is issued, and no later than 45 working days from the date of the last day of the semester.

D. Refund of Balances for Graduates

You have completed your degree studies and have a credit balance in your account. The balance will be refunded automatically without your having to apply to the Department of Student Accounts after you pay the minimum cumulative tuition and receive the certificate of entitlement to a degree. The repayment will be linked to the CPI.

E. Refund of Balances for Dormitory Credit

Refunds of dormitory credit will be made each year in October (due to late electricity charges) if they have not been deducted from payment for the new academic year in accordance with a refund application submitted by the student (inactive students will be reimbursed automatically). The repayment will be linked to the CPI. If you do not apply for a refund, the amount will be deducted from the following year's charges.

F. Refunds for Registration Cancellation

If you cancel your registration to the University and are entitled to a refund (according to the termination and cancellation policies), the refund will be made automatically to your Israeli bank account without the need for a special request to the Department of Student Accounts. Refunds will be made within 45 working days from the date of cancellation of registration (as it appears in the University records). The refund will be in nominal values (not linked to the CPI).

G. Refund of Balances Due to Termination of Studies

Credit balances resulting from termination of studies will automatically be returned to your bank account without your having to apply to the Department of Student Accounts after you notify the faculty of the termination of your studies. Refunds will be made within 45 working days from the date of termination of studies (as it appears in the University records) and after the appropriate committee convenes. The refund will be linked to the CPI.

(*) Students who do not have an Israeli bank account should contact the Department of Student Accounts.

10. Schedule Changes after the End of the Schedule

Adjustment Period

As a rule, changes of the course schedule are allowed only during a schedule adjustment period (the first two weeks of each semester).

In faculties where changes of the course schedule are allowed after the end of the schedule adjustment period, a student who cancels a course (for academical reasons) will be charged for the course and for a fine for late cancellation.

11. Committee for Exceptions Regarding Tuition Matters

It is possible to apply in writing to the Committee for Exceptions Regarding Tuition Matters with requests that deviate from the regulations. The appropriate documents should be attached.

Applications should be sent by e-mail to: heshbons@bgu.ac.il.

12. Linkage Differentials

The amounts of tuition and related payments that appear in the first deposit (for students not in their first year) are at the July 2023 CPI price and will be updated according to the monthly CPI (usually on the 15th of each month).

The linkage is in accordance with the law and does not constitute a fine for late payment, but rather a means of preserving the real value of the tuition on the day of payment.

Payment of full tuition in advance by September 14 each year will prevent the addition of linkage differentials. The “final bill” will include a charge for indexation differentials on the tuition fees, which updates the real value of the tuition fees and related payments set at the July 2023 prices as of the date of payment. If you paid by September 14, before the beginning of the academic year, the index will be linked to the July CPI only and will not be charged linkage differentials during the year unless your course load exceeds 100% or there are any additional charges.

13. Interest and Arrears

Interest charges will be added in cases where a voucher is paid more than 14 days later than the date of payment that appears on the voucher. The interest on arrears is 0.5% per month, linked to the July 2023 CPI, up to the date of actual payment. The interest is charged according to the actual distribution of payments and in accordance with the student’s course load. A student who is taking courses that constitute over 100% of a regular course load will pay interest on the relative amount according to the distribution of the charges until the debt is settled.

For example: The first deposit for the first semester is a portion of the full tuition fee. After the schedule adjustment period, a charge at a distribution of 25% of the actual course load will be determined. You will pay the interest on the difference between them.

If you registered late and begin to pay late, you will be charged for linkage and interest on arrears according to the payment date set for those who paid on time (even though you received payment vouchers late). You will be charged interest according to the dates of the vouchers, even if you have not been issued a voucher. Interest will be charged beginning from December 14.

14. Settling your Account

Toward the final exams of each semester, a third payment voucher will be issued to you.

The third installment is the final payment and must be paid at the Postal Bank, in cash only or by credit card on the website (one payment plus a handling fee).

If you have not yet received a voucher one week before the beginning of exams, please contact the Department of Student Accounts as soon as possible. Making inquiries regarding your account does not defer payment.

As a rule, the final bill cannot be used as a receipt or confirmation of payment of full tuition fees and/or elimination of financial obligations to the University.

15. Certificates and Printouts

At the website of the Department of Student Accounts, you can receive the following:
confirmation of amount of tuition fees/report of account details/cost of tuition fees.

16. Termination of Financial Obligations

A student who has completed his/her studies will pay all his/her financial debts, including the minimum cumulative tuition fee for the degree. The payment of the minimum cumulative tuition for the degree is checked by the Department of Student Accounts only after the student has submitted an “application for entitlement to a degree” to the faculty. Only upon

completion of payment of all debts for the degree will you be entitled to receive a diploma and/or certificate of entitlement to a degree.

17. Additional Payments

Additional payments include security and social activities and services. These fees apply in full to all students whether they have studied one or two semesters during the academic year, regardless of course load and tuition fees.

If you are fully funded by any institution/entity, these additional fees are usually not included in the funding, so you will be required to pay them.

Social services include the following:

BGU psychological counseling services, various tutoring and mentoring frameworks, , a test and summary bank, a lending library that lends books for a whole semester (separate from the regular library), assistance in publicizing student organizations' events through various distribution channels, financial support for events, including execution of projects in the field of social involvement, discounted tickets for Student Day, many concerts and events throughout the year, screenings of sports events, tours sponsored by the Student Association, lectures, and other activities, Various types of logistics services, setting up meetings with city officials on campus at the beginning of the academic year to arrange student discounts on municipal taxes, discounts on photocopying at the Student Center, initial consultation with an attorney, discounts on

various services on the Student Association's website, and gifts at the start of the year.

Additional services may be added during the academic year.

The social services entitle you a free entrance to the outdoor pool free of charge until 31.07.2024. The inside pool area requires an additional payment of 350 NIS per year.

18. Notification of Cancellation of Social Services Fee

1. Students may give up social services if they provide notice in advance no later than September 14 each year.
2. Students admitted to the University in the spring semester may give notice no later than April 15th.

A request to cancel the social services fee may be sent by e-mail to heshbons@bgu.ac.il .

If you have been accepted for studies after the dates mentioned in points 1 and 2, you may announce the cancellation of the social services fee up to two weeks from the date of payment that appears in your acceptance notification.

19. Gym

Paying for a gym subscription:

The gym is the highlight of the Sports Center and contains some of the best equipment available. It has four rooms: a strength training equipment room, an aerobic room, which includes treadmills, elliptical devices, and bicycles, and two rooms designated for free weights. Hours of operation are published at the Sport's center's [website](#).

A subscription to the gym costs only 650 NIS. The payment is for the academic year that begins in October of each year. A subscription to the gym for a period of six months, starting in second semester, costs only 450 NIS.

To enjoy these rates, you need to pay the welfare services, and be registered to courses each semester.

According to the Sports Law of 1988, anyone who engages in sports activities requires a medical examination and must be found to be fit for activity at the gym.

If you wish to join the gym, you will be required to present a medical certificate signed by a doctor or an examination from a sports institute when you come to exercise at the gym.

Without a medical certificate signed by a doctor, you will not be allowed to enter the gym. If you terminate your membership at the gym, you will be entitled to a refund under the Consumer Protection Law.

20. Security Services

Security services apply to student security at the all BGU campuses (Beer-Sheva, Sede Boqer,

and Eilat). Security fees cannot be canceled.

21. Full Payment of Tuition Fees in Advance

A student who has chosen to pay the full amount of tuition fees in advance for 100% studies, may do so by means of the proper Voucher. A student who pays in advance by September 14 and has a full course load will be exempt from linkage to the CPI during the year.

The payments of a student who pays after this date and has a full course load (100% tuition) will be linked to the July CPI that appears on August 15.

A student who has a full course load during the academic year and pays the full amount of tuition in cash in advance through Voucher by September 14, as mentioned above, will be entitled to a discount of 2.5% of the full basic tuition that s/he pays.

Full payment of tuition and additional payments will be made through a payment voucher.

Advance payment voucher: for payment at the bank. A discount of 2.5% is deducted from the voucher. It can also be paid online with a credit card (plus a handling fee).

Credit card voucher: for payment by credit card for students who have a “credit” payment track with their credit card company, to be paid at the Postal Bank (A discount of 2.5% is deducted from the voucher).

A student whose course load is over 100%, or for whom there are additional charges such as rent and so on, will pay in accordance with the following table of the amounts of the payments and their dates.

The discount for prepayment is calculated from the annual tuition fee. The discount will be updated in the tuition bill towards the end of the second semester.

22. Payment Schedule

First Semester (fall)

Payment Description	Portion of Payment	Last Date of Payment	Comments
First payment	of the entire 25% year's tuition and additional payments	August 14, 2023	Regardless of course load
Second payment	Up to 15% of the full semester's basic tuition	January 31, 2024	In accordance with the course load with the addition of previous unpaid debts, rent charges from date of occupancy until the end of December, half of the foreign language charge, half of the charge of a no-credit course, and/or half of the overhead
Final Bill	Remainder of tuition for the semester	February 14, 2024	In accordance with the course load with the addition of unpaid debts, rent charges January- February, remainder of the foreign language charge, remainder of the charge for a no-credit course, and/or remainder of the overhead charge.

Second Semester (spring) and Third Semester for International IMBA Students

Payment Description	Portion of Payment	Last Date of Payment*	Comments
First payment	20% of full basic semester tuition	March 14, 2024	In accordance with the course load in the first semester with the addition of March-April dormitory rent charges and previous unpaid debts
Second payment	Up to 15% of full semester basic tuition	May 26, 2024	In accordance with the course load in the second semester with the addition of previous unpaid debts, May-June dormitory rent charges, half of the foreign language charge, half the charge for a no-credit course, or half of the overhead
Final Bill	The balance of tuition for the semester	June 14, 2024	In accordance with the course load in the second semester with the addition of unpaid previous debts, rent charges July to the end of the contract, the remainder of the foreign language charge, the remainder of the charge for a no-credit course, and/or the remainder of the overhead charge

(*) Payment dates for third semester IMBA students will be distributed at similar intervals in the third semester.

23. Summer Semester (Summer Courses for Payment)

Dates will be published prior to the opening of the summer semester.

A student who enrolls during a registration period that is defined for the summer semester will be given the opportunity to pay tuition in two installments.

Students who cancel their registration for courses during the registration period will not be charged tuition fees.

Students who cancel their registration after the registration dates and up to (and including) the date of the end of the schedule adjustment period will be charged 40% of the total of the summer semester courses.

For example, a student who cancels a 4-credit course will be charged according to the following formula:

$4 \text{ credits} \times 5\% \text{ of annual tuition} \times \text{NIS } 15,265 \text{ annual tuition} = \text{NIS } 3053 \times 40\%$

A total of NIS 1221.20 will be billed. An institutional surcharge will be added to this payment.

Students who cancel their registration after the end of the schedule adjustment period will be charged the full tuition fee of a summer semester in accordance with the courses for which they registered.

24. Various Remarks

For students who are required to pay a monetary fine, dormitory electricity charges, and so on, these charges will be added to the tuition payment voucher closest to the date of the charge.

Number of Payments - A student who has a full course load (or more) during the academic year may pay the tuition in six payments (including the first deposit). A student who has less than a full course load may pay the tuition in a smaller number of payments.

For students who are funded or eligible for a financial aid scholarship, the percentage of funding will be taken into account in the calculation of each voucher (except for the first deposit of each semester).

Students who live in the dormitories and have prepaid only the tuition fee (not the rent) will be sent a payment voucher after the entire balance in their account has been used.

Prepayment of rent for students living in the dormitories:

A discount of 2.5% will be given to those who pay rent one year in advance by September 19, 2023. For details, please contact the Department of Student Accounts after making an advance rent payment and receiving an announcement regarding your dormitory placement notice.

25. Minimum Cumulative Tuition fees for Master's and Doctoral Degrees

Receiving a degree from Ben-Gurion University of the Negev is conditional upon payment of minimum cumulative tuition for that degree. Students who submit an application for entitlement to a degree and have not yet paid the full minimum cumulative tuition fee for the degree will be required to pay the balance of the tuition even if they have completed their studies.

Name of Program/Faculty	Standard Number of Years	Percentage of Minimal Cumulative Tuition
Master's degree	2	200% (*)
IMBA	1	200%
Doctoral degree	4	100%

*Not including exceptions

26. The cost of submitting late academic assignments and/or a grade for a master's degree

An active student and/or a student who has completed his/her studies and still has not submitted his/her thesis or any other required academic assignments is required to pay for each year of delay 5% of the full basic tuition for the year in which the delay was reported.

27. Cost of Repeating Courses

Repeating courses will be calculated as an addition to the degree's curriculum and you will be charged an additional fee.

28. Principles of Tuition Fees for a Master's Degree

A master's degree student will pay tuition in accordance with the number of credits of the courses s/he is taking, relative to his/her normative curriculum and not less than 25% of tuition fees per semester.

A student who chooses to study in a part-time study program and/or over the course of more years/semesters will pay tuition in accordance with the following rules:

1. In each of the first two years (or until the accumulation of 200% of the tuition fees), s/he will pay tuition relative to his/her course load and not less than 25% of the tuition fees for each semester.
2. After accumulating 200% of tuition fees, if s/he has not yet completed the required credits for the degree, s/he will pay tuition in accordance with his/her course load. If s/he has earned all the required credits for the degree and still owes a paper/assignment, thesis, or final exam, s/he will pay 5% of the full annual basic tuition per semester for each of the above tasks.

If the student has not yet accumulated 200% tuition and has completed the credits required for the degree, s/he will pay a minimum tuition fee of 25% of the tuition fee of the semester for each assignment, including writing a paper, writing a thesis, or taking a final exam.

A master's degree student will be charged with additional services for each of his assignments,

with the exception of the final exam.

Master's degree students who have completed their courses in the fourth semester of their studies and accumulated 200% tuition for two consecutive years (by the end of the fourth semester) and students in the research track who have submitted their theses by the end of the fifth semester will be exempt from payment for the final exam.

Master's degree students who submit their thesis after five semesters and by the end of the schedule adjustment period of the sixth semester will pay 5% in the fifth semester for writing a thesis and be exempt from payment for the final exam.

A student who submits his/her thesis after the end of the schedule adjustment period of the sixth semester will be charged for writing a paper and a final examination.

The cost of writing a final paper/thesis (zero points) is 5% of the full basic tuition per semester.

The payment relates to the fifth and following semesters of the degree (when the student has accumulated 200% of tuition or cases in which a student who has not yet accumulated 200% is taking additional courses for the degree in that semester).

The number of semesters applies to degree courses only. (If a student takes only supplementary courses during the semester, the semester will not be counted toward the degree).

Students accepted for master's degree studies in the general and research tracks will study for two and a half years and tuition fees will be collected accordingly (250% cumulative minimum for a degree).

Research track students will register for the course "thesis with credit" in the third semester of their studies. In the fourth semester, the balance of credits will be copied automatically. If no thesis is submitted for grading by the beginning of the following academic year, students

must register for the course "thesis without credit" (XXX-2-7777) in each semester in which the extension of studies is approved until the official submission of the thesis for evaluation (XXX = department symbol).

29. Supplementary Prerequisite Studies for a master's degree

The tuition fees for supplementary courses (that are prerequisites for graduate studies) are 2.5% of the full annual tuition for each credit or hour.

Important - the payment for supplementary prerequisite studies is not considered part of the minimum cumulative tuition for a master's degree.

30. Master's Degree Candidates Who Are Required to Take

Prerequisite Courses

Students who are required to take prerequisite courses will be accepted with a special status:

“required to take prerequisite courses towards a master's degree.”

Students who are accepted with this status will be entitled to take master's degree courses

concurrently. The rates are as follows:

Details	Cost of Semester Credit/Hour as a Percentage of Full Basic Tuition
Prerequisite courses	2.5%
Master's degree courses	5%

31. Completion of Thesis for master's degree Holders

A student with a recognized master's degree who only has to complete a thesis will pay tuition at the rate of 5% of the full annual basic tuition each semester until the thesis is submitted, plus additional costs (security and social services). The status of such a student will be “special non-degree.”

32. Payment for Termination of Studies

A master's degree student who renews his/her studies after a termination will be charged a one-time payment of 10% of the tuition in addition to the regular tuition fee.

33. Examples of Calculations of the Amount of Tuition for a Master's Degree

Credits Required for Degree	Cost of Credits	Number of Credits per Semester	Course load
36	$36/200\% = 5.56\%$	9	$9 \times 5.56\% = 50.04\%$ of full basic tuition
40	$40/200\% = 5\%$	6	$6 \times 5\% = 30\%$ of full basic tuition
42	$42/200\% = 4.76\%$	5	$5 \times 4.76\% = 23.8\%$ of full basic tuition**
48	$48/200\% = 4.167\%$	6	$6 \times 4.167\% = 25\%$ of full basic tuition

** In the master's degree, there is no charge lower than 25% of full annual tuition per semester, up to the minimum accumulation of cumulative tuition for the degree = 200%.

Principles of Tuition Fees for a PhD

The minimum accumulative tuition for a PhD is 100% and is accumulated for four years as follows:

Year	%
First	40%
Second	40%
Third	10%
Fourth	10%
Total	100%

After payment of the minimum cumulative tuition, the student will be charged 5% of the full tuition for each additional semester until the dissertation is submitted to readers for grading.

34. Principles of Tuition Fees for Prerequisite Courses toward a PhD

Prerequisite Studies toward a PhD

Prerequisite studies toward a PhD are intended for candidates who do not meet the department's admission requirements but may be accepted if the Graduate Students' Committee is convinced that they will be able to reach the level required by taking prerequisite courses. They will be charged as follows:

10% tuition for one year of the full basic tuition (i.e., 5% each semester)

After becoming PhD students, these candidates will begin to pay according to the above table "Principles of Tuition Fees for a PhD."

35. Principles of Tuition Fees for Studies toward a PhD

Studies toward a PhD are intended for:

External candidates who are not receiving a scholarship and/or do not have a position at Ben-Gurion University of the Negev.

There is no time limit for the submission of the research. Tuition fees will be as follows:

10% of annual tuition for one year of the full basic tuition (i.e., 5% each semester)

After becoming PhD candidates, they will pay according to the above table "Principles of Tuition Fees for a PhD."

Principles of Tuition in the Master's-PhD Track

The Master's-Ph.D Track allows students to expand their master's thesis to a PhD dissertation, with the thesis serving as the qualifying exam for the admission to PhD studies. After passing the exam, students will receive their master's degree.

Students enrolled in this track will be required to pay a minimum of 200% cumulative tuition until they pass the qualifying exam. Then the principles of tuition fees for a PhD will apply.

36. Procedure for Canceling Registration and Termination of PhD Studies

A student who has decided to terminate or interrupt his/her studies must provide notification by registered letter or fax to the Kreitman School of Advanced Graduate Studies: Fax: 08-6472889. Phone: 08-6461209.

Date of Notification of Termination or Interruption of Studies	Amount Charged for Termination or Interruption of Studies
Up to September 30	No charge. The deposit will be returned in full.
From October 1 until the opening of the semester	Half of the deposit will be charged.
From the opening of the academic year until the end of the schedule adjustment period	The entire deposit will be charged.
After the schedule adjustment period and until the end of the semester	Tuition for the whole semester will be charged.

37. Clarifications Regarding Tuition Fees for Termination of Studies

1. Students are personally responsible for online registration. Students who do not register on time will have their studies discontinued.
2. A student who has terminated his/her studies without the approval of the Graduate Students' Committee will be charged for the entire period of absence in accordance with the above regulations. The charge will be made based on the full annual tuition of the year in which the charge is made.

3. A student who has received approval for a study leave will not be charged for the period of the leave.

38. Regulations Regarding Termination of Studies and Cancellation of Registration

These regulations apply to all degree levels.

A new student or a student returning from a study leave who paid the deposit of the tuition fees for the academic year 2023-2024 and decided to cancel his/her registration for any reason is required to notify the admission office by e-mail by August 15, 2023 and also inform the office of the relevant faculty.

The cancellation dates and the amount of the tuition fees to be charged will be in accordance with the following table:

Notification Dates for the Regular Track (first semester)	Notification Dates (second semester)	Amount Charged
Up to August 15, 2023	Up to March 15, 2024	All payments will be refunded.
August 16 to September 15, 2023	March 16, 2024 to April 15, 2024	Half of the deposit will be charged.
September 16, 2023 until the end of the schedule adjustment period	April 16, 2024, until the end of the schedule adjustment period	The entire deposit will be charged.
From the end of the schedule adjustment period to the end of the semester	From the end of the schedule adjustment period until the end of the semester	Full tuition will be charged.

*New Students/Candidates

(*) Including veteran students admitted to a new department or a new degree.

Applicants whose payment date (according to the admission notice from the Registration Department) is after August 15, 2023, or after March 15 2024 for the second semester who announced the cancellation of their registration by the payment deadline indicated in their acceptance notice will receive a refund of the whole amount of the deposit.

Such candidates who cancel their registration two weeks after the deadline set for the deposit will be charged half the amount of the deposit.

Applicants who cancel their registration more than two weeks after the date of payment will be charged the full amount of the deposit.

Active/Continuing Students

If a student who continues his/her studies from the previous year and has paid the tuition deposit requests a study leave or termination of studies, s/he will notify his/her faculty office in writing (by letter or by email). A notice of termination of studies at any time will entail a reexamination of the entitlement to scholarships for which the student’s account was credited in that year/semester.

Notification Date Semester 1 (Fall)	Amount Charged
Up to September 30, 2023	All payments will be refunded.
From October 01, 2023, until the opening of the semester, December 30, 2023	Half of the deposit will be charged.
From the opening of the semester, December 31, 2023 to January 14, 2024	The whole deposit will be charged.
From the end of the schedule adjustment period until the end of the semester.	Full tuition will be charged for the semester.

Notification Date Semester 2 (Spring)	Amount charged
From the opening of the semester until the end of the schedule adjustment period,	The whole deposit will be charged.
From the end of the schedule adjustment period until the end of the semester	Full tuition will be charged for the semester.

Summer semester announcement date:

the dates will be published prior to the opening of the summer semester.

39. Cancellation Rules and Tuition Fees for the summer

courses

A student who cancels his/her registration for courses during the registration period will not be charged tuition fees for the cancelled courses.

A student who cancels his/her registration after the registration dates and up to and including the last day of the schedule adjustment period will be charged 40% of the total summer semester courses.

For example, a student who cancels a 4-credit course will be charged according to the following formula: 4 credits x 5% of the annual tuition x NIS 15,265 annual tuition = NIS 3053 x 40% Total payment NIS 1,221.20. An institutional surcharge will be added to this amount.

Students who cancel their registration after the end of the schedule adjustment period will be charged the full tuition of a summer semester in accordance with the courses for which they registered.

If the summer course is canceled at the University's initiative, tuition fees will be canceled accordingly.

A student who cancels his/her registration for the course after the registration dates due to having passed a test in the same subject in the second semester will be exempt from payment of tuition fees for the course in question.

40. Clarifications Regarding Tuition Fees for Termination of Studies

1. A student who has not announced the termination of his/her studies by the above-mentioned dates will be charged a tuition fee even if s/he did not participate in classes.
2. A notice of termination of studies at any time will result in the automatic cancellation of the scholarship for which the student's account was credited in that year. Therefore, the cancellation may create a financial debt to the University.
3. If a student who received special permission to begin studies with conditional status does not meet the required conditions, the faculty will terminate his studies and s/he will be charged tuition in accordance with the termination procedure. The date set will be the date of the faculty's decision to terminate the studies.
4. A student whose studies have been terminated in accordance with the instructions of the Disciplinary Committee will be charged according to the date of termination of studies, which will be the date on which the committee's decision is handed down or the date of commencement of expulsion/disqualification, whichever is later.
5. A student who was accepted and/or registered late will be subject to the cancellation rules detailed in the tables above.