

Tips for Teaching a Hybrid Classroom

- We advise you to wear a solid color shirt (not white) without stripes or plaid.
- Use clothing that will allow the Madonna transmitter to be installed on it.
- You should use new markers, preferably black.
- Move around the classroom in a moderate movement so that the camera will easily track and follow you.
- When you explain something written on the board, stand close to it so it will be seen on zoom (don't point at it from distance).
- We advise you to divide the board into (three) parts and focus on one part at a time to make sure that everything you write is captured in the frame of the camera.
- The questions asked in class should be repeated for the benefit of the students that participate remotely.

Additional Pedagogical Tips for Teaching in a Hybrid Classroom

- Appoint one student in the classroom as the student inquiries coordinator and ask him or her to be responsible for conveying urgent requests from students via Zoom, or to coordinate questions, comments and remarks that arise in the chat and bring them up in class. In this case, you should ask this coordinator to run the lesson on a separate computer (or cell phone) and be in Mute.
- It is worthwhile to define a clear mechanism of participation for the students in Zoom and make it clear to them how they will get the answer to the things they need. Notice, as soon as they speak into the microphone the question sounds loud in the classroom space. Therefore, it is better to avoid outbursts and it is better to establish a mechanism for requesting and granting permission to speak (raising a hand, contacting the coordinator sitting in the classroom).
- It is highly recommended to stop every once in a while, and collect questions from the students participating via Zoom.
- Remember that there might be a short delay in data transmission, hence the responses of students via Zoom come along a bit later than those of the students in the class. Wait long enough to allow them to hear your questions and respond to it. Don't settle for a quick scan of the students in class.
- Think about how to adjust teaching moves for class participants and zoom participants at the same time and how to involve the two groups of students in the lesson. For example, you can ask students on Zoom to write things on a board or on a blank slide in a presentation, or participate in a digital survey while students in class answer things in a vote or in an open conversation. Or you can adapt the structure of tasks to fit the different learning sites – individual tasks for students in classroom, and group assignment for students on zoom using breakout rooms.
- Given the complexity of the method and the innovation, it is especially important to ensure that feedback from students is collected continuously. You can ask students to fill up a short survey and give you feedback at the end of the lesson. Or stay a bit at the end of the lesson with the students on zoom and discuss with them the difficulties in learning remotely in this lesson. try to improve as you move along.