

PROCEDURE: Approval of Demonstrations and Assemblies on Campus

1. General

Regulations for public and political activity at Ben-Gurion University (BGU) are subject to the approval of the competent approving officials for conducting such activities.

2. Object

The procedure regulates the manner in which requests will be submitted to hold a demonstration or assembly within the perimeters of BGU.

3. Definitions

- 3.1 **"Student"** - a student enrolled at the university with "active" status.
- 3.2 **"Employee"** - an academic faculty member or a member of the administrative and technical staff.
- 3.3 **"Regulations"** - Regulations for public and political activity at Ben-Gurion University.
- 3.4 **"Approving official"** - The Rector, Director General or the Dean in accordance with the provisions of the Regulations.

4. Content of the Procedure:

Revision clause dated October 2010

- 4.1 A student or employee who wishes to hold a demonstration or a meeting at the campus shall apply to the approving official. Administrative staff members will apply to the Director General; academic staff members will apply to the Rector; and students will apply to the Dean of Students. The request will include the following details and documents:
 - a. Topic of the demonstration or assembly.
 - b. Anticipated number of participants.
 - c. Names of the organizers of the demonstration or assembly.
 - d. Means of amplification to be used, if any.
 - e. Aids to be used (e.g. platform, signs, etc.)
- 4.2 The approving body will obtain an opinion from the Security Department about holding the demonstration or assembly, the requested date and the location where it will be held.
- 4.3 The Security Department will provide the organizers of the demonstration or assembly with guidelines and will instruct them to sign a personal undertaking to comply with such guidelines. The Security Department will also instruct them to obtain a lawful license or permit to hold the demonstration or assembly.

It is hereby clarified that obtaining the license or a permit as stated in this section, if required by the Security Department, is the responsibility of the organizers of the demonstration or assembly. The organizers of the demonstration will bear any payment and expense incurred in obtaining such license or permit and in the fulfillment of the terms thereof.

4.4 If BGU incurred expenses due to and/or in connection with holding the demonstration or assembly, it may order the organizers of the demonstration or the assembly to pay such expenses.

It is hereby clarified that the approving official will have the authority to decide, after consultation with the Security Department and the Student Union, when the approving official is the Dean of Students, about the charge the organizers are required to pay and the amount the organizers will be charged.

4.5 **How to apply to hold a demonstration or assembly:**

Revision clause dated October 2010

4.5.1 An application to hold a demonstration or assembly must be submitted at least one week before the date requested for holding the event.

4.5.2 In exceptional cases, if the approving official is satisfied, based on a well-reasoned request, that the demonstration or gathering are in response to a unique event that suddenly appeared on the public agenda, and that considering the request within the time frame stipulated in section 4.5.1 above will deplete the demonstration or the gathering of content, an urgent request may be submitted, provided that it is submitted by the end of the work day before the requested date and provided that nothing stated in this section 4.5.2 releases from compliance with the conditions for granting the permit as stated in this procedure.

4.6 Demonstrations or assemblies meetings may only be held in the area designated for this purpose by BGU.

5. **Responsibility for Implementation**

The Security Department will be responsible for enforcing the procedure.

6. **Application**

This procedure is effective from the date of its publication.

**Mr. David Bareket, Vice President and
Director General**