

Name

Date (month, year)

CURRICULUM VITAE

• **Personal Details**

Name
Date and place of birth (*optional*)
Date of immigration (*optional*)
Address and telephone number at work
Address and telephone number at home

• **Education**

B.A. / B.Sc. - Years, University, Department
Name of advisor: (if applicable)
Title of thesis: (if applicable)

M.A. / M.Sc. - Years, University, Department
Name of advisor:
Title of thesis:

Ph.D. / D.Sc. / M.D. - Years, University, Department
Name of advisor:
Title of thesis:

• **Employment History** (IN REVERSE CHRONOLOGICAL ORDER, NEW TO OLD, including sabbatical leave. The intent here is to primary salaried positions.)

Years
Rank/Title/Function (indicate if tenured)
University/Institution

• **Professional Activities** (IN REVERSE CHRONOLOGICAL ORDER, NEW TO OLD. The intent here is to activities for which no proper salary is paid)

(a) Positions in academic administration (department, faculty and university; in the case of mentoring, name of mentee, department, years)
Years, Title/Function, University
e.g., 2003-2006, Department Chair or committee member, etc.

(b) Professional functions outside universities/institutions (inter-university, national, international)
Years, Title/Function, University/Institution

(c) Significant professional consulting
Years, Institution/Company, Subject

(d) Editor or member of editorial board of scientific or professional journal
Name of journal, Period (years) of editorship or membership on editorial board.

(e) Ad-hoc reviewer for journals
Name of journal

(f) Membership in professional/scientific societies
Years, Name of society

- Educational activities

- (a) Courses taught

Name of course, level - Institution(s) (Indicate if jointly taught)

- (b) Research students (separated by degree and by year of completion, in chronological order oldest to newest, with current students at end of list)

- Name of student, degree, year of graduation,
University/Institution, (If jointly supervised, indicate additional supervisors)
- For post-doctoral fellows, Name, years as post-doc

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- **Awards, Citations, Honors, Fellowships** (including here all internal university support and prizes. Note that this section does not include research grants.)

- (a) Honors, Citation Awards (including during studies)

Year, granting institution, name of award

- (b) Fellowships (e.g. Fulbright)

Year, granting institution or foundation, amount (\$), purpose of fellowship

- **Scientific Publications**

- a) H-index (from ISI, Google Scholar is optional)

- b) Total number of citations of all articles (from ISI, GS is optional)

- c) total number of citations without self-citations (from ISI, GS is optional)

Publications should be presented in CHRONOLOGICAL ORDER, OLD TO NEW).

Title in original language and translation into English (suggested formats follow; this order is not essential, but all information should be included. The entries in each category should be numbered separately. Indicate with asterisk publications since last promotion. Indicate if other authors are students of the candidate.

In parentheses after the reference: (from ISI, GS is optional)

- a) Total number of citations only.

- b) Journal impact factor

- c) Journal ranking

- d) Quartile

The function of each author of an article should be indicated by means of the addition of a letter in superscript (or in parentheses) after the name, as follows: Principal Investigator ^{PI}, student ^S, post-doctoral fellow ^{PD}, co-researcher ^C, technician/laboratory assistant ^T. More than one author may serve in a particular category, including Principal Investigator in multi-disciplinary works.

Examples of a good entry:

Karasov^{PI}, W. H. and B. Pinshow^{PI}. 2000. Test for physiological limitation to nutrient assimilation in a long-distance passerine migrant at a springtime stopover site. *Physiol. Biochem. Zool.* 73:335-343. (38 citations; IF 2.394; 16/145; Q1).

Rosen^{PI}, S.A., Hermon^{PD}, S., Vardi^S, J. and Abadi^S, Y. 2006. The Chipped Stone Assemblage from Be'er Resisim in the Negev Highlands: A Preliminary Study. Editors, Gitin, S., Wright, J.E. and Dessel, J.P. *Confronting the Past: Archaeological and Historical Essays in Honor of William G. Dever*. Eisenbrauns, Winona Lake. Pp. 133-144.

Example of a bad entry:

Karasov, W. H. and B. Pinshow. 2000.

Test for physiological limitation to nutrient assimilation in a long-distance passerine migrant at a springtime stopover site.

Physiol. Biochem. Zool. 73:335-343(38 citations; IF 2.394; 16/145; Q1).

Only two categories of publications are recognized:

published - articles that have already been published and for which complete bibliographic information is available

accepted - refereeing process has been completed and an unconditional acceptance letter from the editor has been received, with expected date of publication. Note that the preferred term is "accepted" not "forthcoming".

(a) Authored books

Names of all authors (in the same order they appear in the publications)

Year

Title of book

Publisher and place of publication, Pages (inclusive)

Provide reference(s) to published review(s) of book

(b) Editorship of collective volumes

Names of all editors (in the same order they appear in the publications)

Year, Title of volume, Publisher, place of publication, Pages (inclusive)

(c) Refereed chapters in collective volumes, Conference proceedings, Festschriften, etc. (running numbers)

Names of all authors (in the same order they appear in the publications), year, title of chapter, editor(s), title of volume, publisher, place of publication, pages (inclusive).

Note that the intent of papers in conference proceedings is to full published papers, not abstracts.

(d) Refereed articles and refereed letters in scientific journals, running numbers

Articles should be listed in order of publication. Names of all authors (in the same order they appear in the publications), year, title of article, name of journal, volume number, pages (inclusive). (Citations, journal, impact factor (IF), journal ranking (JR, e.g., 13/87), quartile (Q1, etc.).

(e) Published scientific reports and technical papers (internally refereed publications of government research institutions and surveys, industrial research organizations, etc.)

Names of all authors (in the same order they appear in the publications), year, title of report, name of publishing organization, report series, serial number pages (inclusive).

(f) Unrefereed professional articles and publications

(book reviews, encyclopedia articles, museum catalogs, etc.)

Names of all authors, Year, title of article, review, etc., name of journal or publication, pages (inclusive)

(g) Classified articles and reports

Names of all authors, year, subject matter, Institution

• **Lectures and Presentations at Meetings and Invited Seminars**

(a) Invited plenary lectures at conferences/meetings

Year, title of lecture, name of meeting, place (give reference to abstracts or proceedings volume)

- (b) Presentation of papers at conferences/meetings (oral or poster)
Name of all authors, year, title of paper/lecture, name of meeting, place
(give reference to abstracts or proceedings volume if the paper is not a full publication, in which case it should appear earlier)
- (c) Presentations at informal international seminars and workshops
(DO NOT repeat meetings listed under (a) and (b))
Year, subject of meeting, name of university/institution, title of presentation, Country
- (d) Seminar presentations at universities and institutions
Year, department, university/institution, title of presentation

- **Patents**

Year, name(s) of inventor(s), title of patent, patent #, country of registration

- **Research Grants (IN CHRONOLOGICAL ORDER, OLD TO NEW):**

(Grants from competitive sources such as ISF, BSF, GIF, other granting agencies, and various government offices, etc. Prizes, fellowships, and internal university support, e.g., money from deans, the rector, or the president, should not be indicated).

Period of grant, granting institution, names of all grantees, (note which are principal investigators or collaborative investigators), subject, annual amount in \$, total amount in \$.

- **Present Academic Activities**

- Research in progress

Subject, other participants, expected date of completion

- Books and articles to be published

In preparation:

Submitted for publication (indicate journal)

- **Additional Information**

Add any other information which is of relevance to you academic/professional background and experience. *For the Humanities, a list of student publications published under the guidance of the candidate may be appended here.*

- **Synopsis of research, including reference to publications and grants in above lists**
(NOT to exceed three single-spaced pages.)