Dear future BGU student/post-doctoral fellow! This To-do List was prepared for your convenience and includes important steps of your arrival to BGU, in short. More detailed information is at our International Students site.

To-do list BEFORE the arrival:

1. Complete your registration process. Receive a formal letter of invitation/acceptance from BGU.
2. Ask your advisor for a letter of acceptance in Hebrew. This is a demand of the Israeli embassies abroad.
3. Get a valid health insurance for the period of your stay in Israel. If you plan to stay for more than a year – order it of 1 year and extend later. If you don't bring it from your home country, you can also get a health insurance through Harel – a company BGU works with.
4. Get an appropriate visa. A student/post-doctoral fellow will need an A2 visa. If you are not sure what kind of visa you'll need – please contact Ina Aviv, the Research Coordinator of the Faculty of Natural Sciences. You will most probably receive also a multi-entrances visa. It'll allow you to travel outside of Israel for conferences and vacations during your fellowship. If you got only an A2 visa – please consult Ina Aviv.
5. Send the copies of health insurance policy and visa to your supervisor.
6. Only after the visa is approved – look for plane tickets and plan your arrival to BGU according to your and your supervisor's needs, BGU/dorms working days and hours, public holidays, possible transportation to BGU, etc.
7. Look for an apartment at BGU dorms/private market.

To-do list AFTER the arrival:

1. Learn about your living area, closest facilities, super-markets, their opening hours.
2. Meet your supervisor, lab manager and members, and an administrative coordinator of your Department. Find out who at the Department/Faculty/University is responsible for various issues – scholarships, courses, trainings, travels, equipment, etc. Please note that each department and office in BGU has different office hours. Most are open at mornings (Sun-Thu).
3. Get a student card – find out the options with an administrative coordinator of your Department.
4. Open a bank account. You are welcome to check the prices and the conditions of international accounts of banks.
5. Get a BGU computer authorization (+ BGU email address) – building 58, office 1. You'll need to present your passport and your BGU ID number 850... (you received it when registered, if you don't know this number – consult the administrative coordinator of your Department. The computer authorization usually becomes valid after up to 24 hours.
6. When the BGU computer authorization works – make sure you update your new Israeli bank account, by clicking the "Updating Bank Account Details for Scholarship payments and Refunds" option.
7. Schedule yourself a reminder to extend a visa and a health insurance about 1 month before its validity date. We advise you to extend both visas – student visa and a multi-entrances visa.

GOOD LUCK!