Science, Social Science, Health and Education Internships

Program Coordinator: Prof. Carmi Korine  
Meeting Times: As scheduled  
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Office Hrs: Monday 10:00-11:00; Wednesday 10:00-11:00

I. COURSE DESCRIPTION
The internship program provides a framework for assigning students from diverse academic backgrounds to programs within Ben-Gurion University of the Negev and outside of the university, through practical work assignments and experience. The program will be supervised by the program coordinator of the Ginsburg-Ingerman Overseas Student Program (OSP) and professional supervisors. Students may gain 2-4 credits depending on their working hours per week and may be requested to fulfill a variety of requirements within the intern period.

II. OBJECTIVES
The objectives of the internship are to:
1. Provide the student with an opportunity to work in a science or education program in order to experience actual work conditions in a different setting. This can be done under the supervision of professionals outside of the University or within the university departments.
2. Refine and gain confidence in the skills developed in the particular field.
3. Provide the opportunity to work effectively with professional colleagues.
4. Learn about the social and cultural and scientific issues of Israel.

III. PREREQUISITES
Minimum of one year of university studies is required. The intern must be a student of the OSP. There will be additional requirements upon meeting with the professional supervisors.

IV. CREDIT HOURS
There will be three different options for internship credits and scheduling. Students can take between 2-credit to 4-credit internships expecting to work 4 to 8 hours per week at their internship location. Students will need to complete bi-weekly internship reports to be submitted to the internship coordinator of the OSP. Throughout the semester students may be provided by their supervisor with reading materials to support their work. At the end of the semester, students will write a final paper addressing an issue they have dealt with at their internship.

V. LEARNING ACTIVITIES
Under the supervision of the professional supervisors, interns may typically contribute to some or all of the following responsibilities: review literature, undertake research in a particular subject area, collate information on topics related to the subject area, organize data and documents, educational guiding or participation in on-going projects.
VI. REQUIRED MEETINGS (SCHEDULE)

Before Fall or Spring Semesters:
Student applies for the internship course according to the list of potential internships
Students are responsible for obtaining pre-approval for the internship credit at their home university.
Internship Coordinator locates additional appropriate internship sites and notifies student.

First weeks of the semester:
Orientation meeting with the internship coordinator and the internship supervisor to learn more about the internship site and discuss specific goals and objectives
Student coordinates work schedule with Internship Supervisor (any changes or absences must be approved in advance).
Student signs Internship Contract

During the Semester:
Student must submit bi-weekly report to the internship coordinator.
Student completes academic or supplemental readings as assigned.
The OSP coordinator will initiate regular contact with worksite supervisors
The internship supervisor must submit a midterm (post 8th week) evaluation of the student’s performance

*Student should maintain close contact with internship coordinator and report any concerns or problems as soon as they occur.

End of Semester:
Student completes a feedback form to evaluate performance and assess learning.
Internship supervisor gives the student feedback on his/her performance in a one-on-one meeting and must submit a final (post 15th week) evaluation report of the student’s performance to the internship coordinator.
Student submits final research paper as instructed. Internship coordinator grades the paper and submits a final grade for the course according to the grading scheme stated below.

VII. GRADING
The grade will be determined from a composite of evaluations made by the OSP and internship coordinators including all of the following:
OSP Meetings (attendance/participation) 5 pts
Bi-weekly activity Reports 15pts (send by email to the OSP coordinator)
Midterm evaluation report by the internship coordinator 10 pts
Final evaluation report by the OSP and internship coordinators 20 pts
Final report by the student 50

ADDITIONAL INFORMATION:
Internships are mostly focused in the areas of social sciences and education. Please see below a list of potential internships. If you are interested in a field not listed below, please be in touch with our Internship Coordinator about other possibilities.

Students in the OSP may register in one Internship or Directed Reading/Research per semester.