## Erasmus Staff Exchange – Provisional programme

**Erlangen, March 4 to March 8, 2019**

### Monday, March 4

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
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| 9:30 a.m. – 10:00 a.m. | **Registration and formalities**  
Scholarship payments  
Bianca Köndgen, Sabine Scherbaum-Werner, Central Office of International Affairs | Helmstraße 1A, Entrance A (located in Einhornstraße), ground floor, room 00.011, 91054 Erlangen |
| 10:00 a.m. – 11:00 a.m. | **Presentation: Friedrich-Alexander-University Erlangen-Nürnberg**  
Bianca Köndgen, Deputy Head Central Office of International Affairs |  
| 11:00 a.m. – 11:30 p.m. | **Short introduction of the participants**  
Getting to know each other |  
| 11:45 a.m. – 1:15 p.m. | **Lunch** (upon invitation of FAU)  
Location TBA  
Accompanied by Bianca Köndgen and other FAU staff |  
| 1:30 p.m. – 3:00 p.m. | **Presentation: Managing Erasmus International Credit Mobility**  
Bianca Köndgen, Deputy Head Central Office of International Affairs |  

### Tuesday, March 5

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<th>Time</th>
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| 9:00 a.m. – 12:30 p.m. | **Participation in the Orientation Course for international exchange students:** Welcome - Formalities - General information - Intercultural Training – Workshop Housing and Living  
Franziska Kreuzer, Julius Wiedersich, Central Office of International Affairs | Lecture hall H14, Martensstraße 5/7, 91058 Erlangen (directions attached) |
| Afternoon      | **Free time**                                                                                 |  

### Wednesday, March 6

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<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
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</table>
| 9:00 a.m. – 10:15 a.m. | **Please choose one option out of three**  
**Option 1**  
Visit to the Student Service Centre of the Department of Chemistry and Pharmacy  
Dr. Almut Ruyter, Student Advisor, Study course Coordinator | Nikolaus-Fiebiger-Straße 10, room 00.146-1, 91058 Erlangen  
**Option 2**  
Meeting with FAU’s Liaison Officer for Students with Disabilities  
Dr. Jürgen Gündel, Head of the Student Advice Service | Schlossplatz 3/Halbmondstraße 6, room 1.032, 91054 Erlangen  
**Option 3**  
Meeting with the Student Mobility Team Europe  
Guidance of Outgoing students / Advising Incoming students  
Franziska Kreuzer, Central Office of International Affairs | Helmstraße 1A, Entrance A (located in Einhornstraße), first floor, room 01.012, 91054 Erlangen |
### Wednesday, March 6

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>10:45 a.m. – 11:45 a.m.</td>
<td>Participation in the meeting for students from partner countries Katharina Drost, Central Office of International Affairs</td>
<td>Helmstraße 1A, Entrance A (located in Einhornstraße), ground floor, room 00.011</td>
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**Afternoon**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td></td>
<td>Free time</td>
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### Thursday, March 7

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00 a.m. – 10:30 a.m.</td>
<td>Please choose one option out of two</td>
<td></td>
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<tr>
<td>Option 1</td>
<td>Visit to Student Advice Service Doris Schirner, Student Advisor</td>
<td>Schlossplatz 3/Halbmondstraße 6, ground floor, room 0.021, 91054 Erlangen</td>
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<tr>
<td>Option 2</td>
<td>Visit to the Examination Office Thomas Purr, Head of the Examination Office</td>
<td>Schlossplatz 3/Halbmondstraße 6, room 1.040, 91054 Erlangen</td>
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<tr>
<td>11:00 a.m. – 1:00 p.m.</td>
<td>Guided city tour Erlangen Accompanied by FAU staff and exchange students</td>
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<tr>
<td>Meeting point</td>
<td>Hugenottenplatz in front of Hugenottenkirche</td>
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<tr>
<td>Afternoon</td>
<td>Free time</td>
<td></td>
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<tr>
<td>2:00 p.m. – 3:30 p.m.</td>
<td>With reservations, and for Dr. Evoyan only: Visit to the Chair of Middle East Politics and Society Dr. Christian Thuselt, Lecturer</td>
<td>Bismarckstraße 8, room 3.108, 91054 Erlangen</td>
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<tr>
<td>2:00 p.m. – 3:30 p.m.</td>
<td>Intended in particular for Ms. Moradian: Meeting with Dr. Kim Vanselow (Department L1 – Study programme development etc.) Main subject: Erasmus Staff Exchange between Germany and Iran</td>
<td>Halbmondstraße 6-8, room 02.024, 91054 Erlangen</td>
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### Friday, March 8

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<th>Time</th>
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<tr>
<td>9:00 a.m. – 10:00 a.m.</td>
<td>Visit to FAU’s Welcome Centre for international researchers and doctoral candidates Kerstin Sommer, Central Office of International Affairs</td>
<td>Helmstraße 1, ground floor, 91054 Erlangen</td>
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<tr>
<td>10:00 a.m. – 11:00 a.m.</td>
<td>Visit to FAU INTEGRA, FAU’s central point of contact for all FAU activities relating to refugees Elzbieta Kocur, Central Office of International Affairs</td>
<td></td>
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<tr>
<td>11:00 a.m. – late afternoon</td>
<td>Social Programme: accompanied organized trip Location TBA Julius Wiedersich, Central Office of International Affairs</td>
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Directions for Monday, March 4 and Friday, March 8

- Entrance A (Monday)
- Entrance B (Friday)
- Entrance C

Central Office of International Affairs

Train Station

Bus Station Hugenottenplatz

Entrance A

Entrance B

Entrance C
Directions for Tuesday, March 5

Bus stops: Technische Fakultät or Stettiner Straße
Bus lines: 287, 293

Walk on “Egerlandstraße”, then turn into “Martensstraße”; pass the tall buildings (Department of Computer Science, etc.), then follow the street until you reach the tall building of the Department of Material Science, Martensstraße 5/7 (name of the building: 114 Werkstoffwissenschaften); Meeting at lecture hall H14 (“Bernhard-Ilschner Hörsaal H14”)
Directions for Wednesday, March 6

Nikolaus-Fiebiger-Straße 10, 91058 Erlangen
Bus stops: Nikolaus-Fiebiger-Straße or Sebaldussiedlung
Bus lines: 20, 280, 287, 293

Schlossplatz 3/Halbmondstraße 6, 91054 Erlangen
Bus stops: Hugenottenplatz or Bahnhof; Bus lines: Almost every line stops at either of these stations.
Directions for Thursday, March 7

Schlossplatz 3/Halbmondstraße 6; Hugenottenplatz in front of Hugenottenkirche, 91054 Erlangen
Bus stops: Hugenottenplatz or Bahnhof; Bus lines: Almost every line stops at either of these stations.

Bismarckstraße 8, 91054 Erlangen
Bus stops: Hindenburgstraße or Lorlebergplatz; Bus lines: 252, 289, 290, 293
Links:

General information about:
City of Erlangen  www.erlangen.de
City of Nürnberg  www.nuernberg.de
City of Fürth  www.fuerth.de
FAU Erlangen-Nürnberg  www.fau.eu
Central Office of International Affairs  https://www.fau.eu/study/from-abroad/contacts-central-office-for-international-affairs/

Practical information:
Airport Nürnberg  www.airport-nuernberg.de
Local public transport  www.vgn.de
German railways  www.bahn.de
Tourist Information Franconia  www.frankentourismus.de